

## Poe Elementary School PTO

5100 Hazard

Houston, Texas 77098

[www.poepto.org](http://www.poepto.org)

July 20, 2010

Dear Poe Families,

Back to School is right around the corner and I want to welcome back the returning Poe families and extend a warm welcome to our new families! I hope you are having a fun summer vacation with your children and will be ready to jump into a new school year.

We are so lucky to have Mrs. Gonzales and the fabulous group of Teachers and Staff that are dedicated to educating our children. We also have an equally hardworking PTO that is committed to serving our children through various volunteer roles and fundraising. Our two largest fundraisers, Fall Carnival in October and a Spring Auction take an army of volunteers to execute. We need your support and participation! You can learn more about volunteer opportunities where your talents can shine from our VIPS (Volunteers In Public Schools) Chairs at the August 16-19 events described below.

The school year will kick off when students return their 'Back to School Packets' on Monday, August 16 – Wednesday, August 18. This will be followed by the annual Ice Cream Social from 4-6 pm on Thursday, August 19.

If you return the enclosed PTO forms for uniforms, school supplies, PTO membership and Poe directory by **August 13**, you can pre-order and skip the lines to save time!

- **Uniforms: pick up your shirts in an *Express Line***
- **School Supplies: all supplies will be delivered directly to the classroom**
- **PTO Membership/VIPS: join to become a voting member; basic rate is \$10**
- **Poe Directory : free student directory; be a page sponsor for \$15 per child**

*If you miss the deadline for pre-orders, you can still purchase uniforms, school supplies, become a PTO member and submit directory information at the PTO tables August 16-19.*

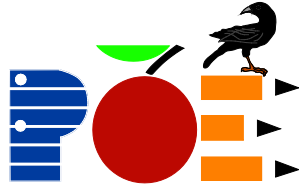
Our PTO website, [www.poepto.org](http://www.poepto.org), is our primary communication tool that is full of information! Subscribe to the President's Email Blast to keep in the loop on Poe and PTO news, volunteer needs, and HISD news. Check out the school calendar to keep up to date on important events. Read our school newsletter, POE In The Know (PITK) on-line as well as learn about merchant rebate programs and business partnerships that support Poe. Watch as new items are being added!

Finally, I hope you can join us for the Parent Coffee on the first day of school, Monday, August 23 at 8:15 in the cafeteria. Come visit and relax with your friends!

Enjoy the last few days of your summer vacation and I will see you soon in the halls! I look forward to working with you as the Poe PTO President for 2010-2011.

Tammy Jaben

It is the policy of the Houston Independent School District and Poe Elementary not to discriminate on the basis of age, color, handicap or disability, ancestry, national origin, marital status, race, religion, sex, veteran status or past political affiliation in its educational or employment programs and activities.



POE PTO [www.poeppto.org](http://www.poeppto.org)



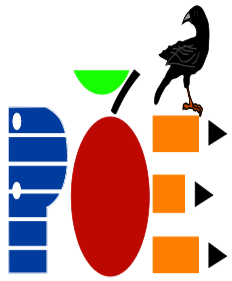
# Join us for the annual **Poe Elementary Ice Cream Social**

Thursday, August 19, 2010

4:00 - 6:00 pm

- Meet Poe teachers
- See old friends and make new ones
- Buy uniforms and supplies
- Join the PTO
- Register as a volunteer
- Submit your directory information
- Pick up your pre-ordered yearbook
- Relax with a cool treat!

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# POE Uniform Pre-Orders 2010 - 2011

POE PTO

[www.poepto.org](http://www.poepto.org)

**BEAT THE LINES!** Order your POE uniforms **before August 13** for an Express Line pick-up when you return 'Back to School Packets': August 16 - 18 - **or** - at the Ice Cream Social August 19

Send completed form with an attached check payable to POE PTO (write uniforms on check) and mail to:

**POE Elementary**  
**Attn: Uniforms**  
**5100 Hazard**  
**Houston, TX 77098**

- **or** - pay by cash or check when you return 'Back to School Packets', or at the Ice Cream Social or during Uniform Room operating hours

### PTO Uniform Room Hours of Operation:

**Special hours:** Friday, 8/20 8 - 10 am and 4 - 6 pm  
Monday, 8/22 - Friday, 8/27 7:30 - 8:30 am  
*any additional hours will be posted at [www.poepto.org](http://www.poepto.org)*  
**Normal hours:** Wednesdays, 7:30 - 8:30 am

STUDENT NAME \_\_\_\_\_

2010-2011 GRADE \_\_\_\_\_

STYLE	COST	COLOR & QUANTITY				YOUTH SIZE			ADULT SIZE				
		RED	BLUE	GREEN	WHITE	S 6/8	M 10/12	L 14/16	S	M	L	XL	
SHORT-SLEEVED T-SHIRTS	\$7												
SHORT-SLEEVED POLOS	\$12												
LONG-SLEEVED T-SHIRTS	\$9												
SWEATSHIRTS	\$10												
HOODED JACKET	\$18												

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2010-2011 GRADE \_\_\_\_\_

STYLE	COST	COLOR & QUANTITY				YOUTH SIZE			ADULT SIZE				
		RED	BLUE	GREEN	WHITE	S 6/8	M 10/12	L 14/16	S	M	L	XL	
SHORT-SLEEVED T-SHIRTS	\$7												
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TOTAL ORDER REQUEST	# Shirts	\$/Shirt	Total \$
SHORT-SLEEVED T-SHIRTS		\$7	
SHORT-SLEEVED POLOS		\$12	
LONG-SLEEVED T-SHIRTS		\$9	
SWEATSHIRTS		\$10	
HOODED JACKET		\$18	
<b>TOTAL DUE</b>			

Check # \_\_\_\_\_

Cash  
only if paying in person



# DIRECTORY INFORMATION FORM

Today's Date: \_\_\_\_\_

**If you have access to the internet, please visit [www.poepto.org](http://www.poepto.org) for information on how to submit or update your information electronically, which will help us avoid making mistakes on your child's directory entry.**

The purpose of the directory is to give you the names and contact info for the other children in your child's class, as well as for sharing information regarding school activities, classroom events, and other school-related issues. *Each family will receive one free copy of the directory.* In order for us to make sure this is as accurate as possible, please print legibly. Include your child(ren's) nickname and/or preferred name as well as the name on school records.

Student #1 Name	Teacher/Grade:
Student #2 Name	Teacher/Grade:
Student #3 Name	Teacher/Grade:
Student #4 Name	Teacher/Grade:

We would like to receive a form from everyone. Please check the appropriate space below:

- YES, I want my information to appear in the school directory.** *Please complete the information below exactly as you want it to appear in the directory and return with 'Back to School Packets' August 16-18 or at the Ice Cream Social August 19 or return to the Front Office or your child's teacher after school starts.*
- NO, I DO NOT want my information to appear in the school directory.** *DO NOT complete the information below, but please at least fill out the top part of this form and return with 'Back to School Packets' August 16-18 or at the Ice Cream Social August 19 or return to the Front Office or your child's teacher after school starts.*
- Optional** - *Please provide my name and email address to the home room parent only to contact me for school related activities:* \_\_\_\_\_

Students' Primary Address Street	Apt #	City	Zip code
Students' Home Phone			

Name – Parent #1
Phone <i>(Please only include one preferred number per parent)</i>
Email Address

Name – Parent #2
Phone <i>(Please only include one preferred number per parent)</i>
Email Address

**If you would like your child's name listed in the directory as a Directory Sponsor, please attach \$15.00 per child (checks payable to "Poe PTO".) We appreciate your support!**

# of children \_\_\_\_\_ Amount enclosed \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_

**RETURN DEADLINE IS FRIDAY SEPTEMBER 17<sup>TH</sup>.**

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## SCHOOL SUPPLIES 2010-2011

*This service is being offered as a convenience to Poe parents and teachers by the PTO. It is **not** a fundraiser. We order teacher selected school supplies at wholesale prices and pass the savings on to you without tax. Supplies will be delivered to the classroom and used throughout the year by the students. How easy is that?*

### 2010 - 2011 Packet Prices

Pre-K	\$27.00	1 <sup>st</sup>	\$44.00	3 <sup>rd</sup>	\$26.00	5 <sup>th</sup>	\$29.00
K	\$47.00	2 <sup>nd</sup>	\$51.00	4 <sup>th</sup>	\$38.00		

Student Name	2010-2011 Grade	\$ Amount
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
<b>TOTAL DUE</b>		_____
<input type="checkbox"/> Check # _____		<input type="checkbox"/> Cash _____ (cash only if paying in person)

Send completed form with an attached check payable to POE PTO (write supplies on check) and mail to:

**POE Elementary**  
**Attn: School Supplies**  
**5100 Hazard**  
**Houston, TX 77098**

*-or - pay by cash or check when you return 'Back to School Packets' August 16 - 18 or at the Ice Cream Social August 19*

*- or - pay by credit card with PayPal at [www.poepto.org](http://www.poepto.org)*

If you would like to help purchase school supplies for POE students in need, please add this amount to your payment: \$ \_\_\_\_\_

**Thank you for your continued support of all our POE children!**

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